



Personal data protection policy

NEOTEX attaches particular importance to security and respects the privacy and confidentiality of your personal data. For this reason, we invest considerable time and resources in protecting your privacy. To this end we are constantly engaged in informing and educating our users, in order to ensure that we remain fully compliant with the current national, European, and international legal framework and in particular with the General Regulation of Personal Data Protection 679/2016 of the European Union.

PURPOSE OF THIS POLICY

The purpose of this Privacy Policy is to inform you about:

- how and why we collect and process information about you
- the measures we take to keep your information secure
- the choices you have regarding the way we use your information
- how you can contact us about our privacy protection practices

This Policy is updated from time to time and may be amended when necessary without prior notice, always within the current legal framework and in accordance with any changes to existing legislation concerning the protection of personal data. We therefore recommend that you consult this Policy at regular intervals in order to keep yourself informed about any changes that might have occurred.

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THE TYPES OF INFORMATION WE COLLECT

The NEOTEX website permits us to collect such personal data from you as is required to provide you with services that meet your needs.

Each time we collect only as much personal information as is required for a specific purpose and which relates to:

- Contact details, including name, email address, landline / mobile phone number and postal address,
- Technical data generated by your visits to our website, which include the Internet Protocol (IP) address, login details, browser type and version, time zone and location, additional browser types and versions, operating system and platform, and any other technology used on the devices to access this site.

Such personal data as is collected will be processed, registered, and stored confidentially by the Data Controller or NEOTEX in accordance with the provisions of European Law, as reflected in the General Regulation on Personal Data Protection (EU 2016/67).

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WHY DO WE REQUIRE THE INFORMATION WE COLLECT?

We wish to keep you continuously updated about the collection and use of your personal data. Your personal data comes into our possession only if you voluntarily choose to share it with us in the contact form you will find on our website. We will never ask you to provide more information than is absolutely necessary to satisfy your requests.

In general, we collect information:

- to inform you about our products or the activities of our company,
- to answer or otherwise respond to any requests, questions, or comments you may have,
- to send you newsletters or other informational material.

CONSENT

We always ask for your consent when we wish to use your personal data for purposes other than the simple provision of our services, e.g. for direct marketing purposes, such as sending informational emails and newsletters.

Please be advised that you can withdraw your consent at any time by contacting us by telephone (+30 2105557579) or by email: neotex@neotex.gr.

In the particular case of promotional messages or newsletters you receive from us, you can always opt out by clicking on the 'unsubscribe' link included in such communications.

In the event that you provide us with the personal details of a third party, it is your responsibility to inform that person of the use of his or her information and to obtain his or her express consent that such information be provided for the purposes set out above. In any case, the Privacy Policy applies equally to any information obtained from a third party.

SECURITY OF DATA PROCESSING

NEOTEX attaches particular importance to the privacy of those persons, whether customers, employees or third parties, whose personal data is processed, and thus makes every effort to protect them, both with regard to the confidentiality / secrecy of the information provided and to preserving its integrity (preventing alteration, accidental destruction, etc.).

NEOTEX uses all appropriate organisational and technical means to protect information from loss, misuse, unauthorised access, disclosure, distortion or destruction and ensures the lawful and legal collection and processing of personal data as well as their safe retention in accord with the relevant

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provisions of Greek as well as EU and international law regarding the protection of the individual in the processing of personal data, as well as resolutions of the Personal Data Protection Authority which safeguard the privacy and confidentiality of any information it has knowledge of. In particular, this Policy takes full account of the provisions and articles of the Regulation (EU) 2016/679 of the European Parliament concerning the protection of individuals with regard to the processing of personal data and the free movement of data ('General Data Protection Regulation' or 'GDPR') and constantly makes every effort to comply with it.

Access to the contact details of visitors / users of the NEOTEX Website is limited to authorised persons (employees, service providers) who are committed to maintaining confidentiality and who have a reasonable need to know this information in order to provide products to users / visitors to the website or to carry out their work.

TRANSFER OF YOUR INFORMATION

We will never share your information with third parties unless:

- you have given us explicit consent to that effect,
- required to do so by law by court order or at the request of any other competent governmental, judicial, police, administrative, or regulatory authority, upon lawful request and in accordance with the relevant laws,
- in the event of an emergency, such as the protection of a person's life, health, or property.

When the information is transferred to third parties as stated above, we seek to limit the information provided to such as is deemed necessary in order to achieve this end.

Unless otherwise prohibited by legal action, third parties are required to protect your personal data in accordance with our Policy and to comply with existing privacy laws and regulations.

RETENTION & DELETION OF YOUR PERSONAL DATA

We retain your personal information, in a form that makes it possible for you to be identified, only as long as is required for it to be collected and processed. In addition, the length of time your personal data is retained may depend on associated legislation or on our policies concerning the resolution of disputes, the handling of complaints, or the prevention of fraud and other illegal activities.

Once the retention period has ended, your personal data is destroyed, deleted, or made anonymous.

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YOUR RIGHTS

Please be advised that under European privacy legislation, you have certain rights in relation to the personal data held by us.

Specifically, you can ask us:

- to provide you with a copy of your data,
- to correct your data if you consider it to be inaccurate,
- to delete your data for specific reasons,
- to limit our processing of your data,
- to give you your data in an appropriate format or to transfer it to another company,
- to cease processing the data provided to us with your consent and specifically the data we use to send promotional messages and newsletters.

To request any of the above, please contact us by telephone (+30 210557579) or email: neotex@neotex.gr.

We will review your request in the light of the relevant provisions of existing personal data legislation and aim to respond to you as soon as possible (no later than 30 days after receiving your request). We may ask you for some identification (e.g. a copy of your identity card or passport) in order to prevent unauthorised disclosure of your personal data.

To ensure that your personal information is accurate and up to date, we recommend that you keep us regularly informed of any changes in your data as they occur (e.g. in the event of a change of business address or email address).

COOKIES

When you visit our website we receive information about you using small files of alphanumeric characters called cookies which are stored on your computer. Cookies assign a unique ID to your computer, which in turn becomes your identity every time you revisit our website.

Cookies are designed to save you time, because they help us provide you with a customised experience, without requiring you to remind us of your preferences every time you revisit our website. Cookies do not damage your electronic equipment, nor can they read information from other files on your computer hard drive.

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Our cookies track you only for as long as you are on our website and cease to collect information about you when you leave to visit another website. We are not the only ones who place cookies on your computer, and thus we are not responsible for the presence of third-party cookies or the way in which they are used.

The application (browser) you use to visit websites can be configured to manage cookies according to your preferences:

- enabling all cookies,
- disabling all cookies,
- requiring you to enable or disable cookies each time you visit.

You should contact the manufacturer or supplier of your browser for correct information about its cookie security settings. Please be aware that if you disable all cookies you may be prevented from making full use of our website.

Your prior consent is required for the use of cookies. The only exceptions will be cookies which serve the functional needs of the website (functional cookies) and are necessary for the website's appearance and effective operation.

LIABILITY DISCLAIMER FOR THIRD-PARTY WEBSITES

Although the website may contain links to third party websites, it is not responsible for the privacy practices or the content of these websites and expressly disclaims liability for any loss or damage that may arise from the use of such links.

In no circumstances should NEOTEX be thought of as accepting or adopting the content or services of the hyperlink websites or to be connected with them in any way. Any problem that arises while using these websites is the sole responsibility of the respective proprietor of this website. In the case of hyperlinks to other websites, NEOTEX is not responsible for the terms within which they manage and protect personal data.

NEOTEX strongly urges users to consult the respective policies of every third party (e.g. search engine companies, social media companies such as Facebook, etc.) to learn about the practices they implement to ensure the protection of their personal data.

PERSONAL DATA OF MINORS

This website is aimed at European citizens who are at least 15 years of age. It is not our practice to obtain and / or knowingly retain information relating to minors.



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CONTACT

We would like you to contact us regarding any matter related to your personal data and the protection of your privacy, such as:

- updating your information,
- submitting questions or comments relating to our data protection practices or the present Privacy Policy.

You can contact us about the above or other related issues in one of the following ways:

by email: neotex@neotex.gr

by phone: +30 2105557579

REVISION OF THIS PRIVACY POLICY

We may review this Privacy Policy periodically in order to conform to the changing legal, regulatory, commercial, and technological environment. On our website you will find the existing Privacy Policy with the date it entered into force, so you will be aware of when the most recent revision took place.